



Colhayne Close, Colhayne Lane, Shute nr Axminster Devon, EX13 7QQ
Parish Clerk - Carol Miltenburg
tel:-01404 831080 e mail:-clerk@shute.eastdevon.gov.uk
www.shuteparishcouncil.org.uk

The Councillors are summoned to attend a meeting of Shute Parish Council to be held at St Michaels Church, Shute on Wednesday, July 1st, 2026 the starting at 7.30pm.

The following matters will be discussed.

Carol Miltenburg, Clerk to Shute Parish Council

AGENDA

- 1) Apologies for absence. Declarations of interests.
- 2) Acceptance of minutes of the meeting of May.
- 3) Matters arising from previous minutes.
- 4) Public Forum.
- 5) Confirmation by the Councillors of their General Notice of Registerable Interests form.
- 6) Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998 and the council's policy for dealing with the press/media.
- 7) Acceptance of Road Warden Procedure.
- 8) Review of inventory of land and assets including buildings and office equipment. Review of the terms of reference for committees and appointment of members to existing committees. Appointment of any new committees. Review of the council's and/or staff subscriptions to other bodies. Review of representation on / work with external bodies and reporting arrangements.
- 9) Reports from Councillors, Police, Church, Whitford Hall, Umborne Hall etc
- 10) Finance. Payments to be made C Miltenburg £tba salary; plus any others as required. Payments received Bank statements. Review of bank account.
- 11) Shute school – meeting with exec head. Burial Ground – review of charges, conditions etc and work needed at the Ground.
- 12) Standing Orders and Financial Regulations updating report.

13) Highway Matters. A35 work.

14) Planning.

26/1031/FUL - 2 Clover Close Shute EX13 7QJ. Conservatory Conversion - Retrospective

26/1121/LBC - Willowhayne Whitford EX13 7PF. Install domestic electric vehicle (EV) charging point on external wall

26/0979/FUL - Platts Farm Shute EX13 7QQ. Partial demolition and partial conversion of an agricultural barn to form 1no dwelling with associated works (Plot 1)

26/0980/FUL - Platts Farm Shute EX13 7QQ. Partial demolition and partial conversion of an agricultural barn to form 1no dwelling with associated works (Plot 2)

26/1295/FUL - The Lodge, Shute, EX13 7QA. Single-storey extension to replace existing conservatory.

15) Emergency Plan.

16) Correspondence. Axminster TC local council reorganisation.

17) Matters for discussion at future meetings. Boules piste etc

Date, place & time of next meeting:- 5th August, 2026 starting at 7.30pm at Umborne Hall.

Members of the public are more than welcome to attend our meetings